

BAY COUNTY ROAD COMMISSION

Permit Application Type and Associated Fees Effective: October 1, 2024



| Construction Permits | Amount |
|--|---------------|
| Residential Driveway Approach, Urban (curbed) | \$55.00 |
| Residential and Farm Field Driveway Approach, Rural (shoulder/ditch) | \$55.00 |
| Upgrade Residential Driveway Approach | \$44.00 |
| Commercial Driveway Approach (per drive)** | \$220.00 |
| Private Road Approach (per Approach)** | \$220.00 |
| Temporary Construction Driveway Approach | \$165.00 |
| Overhead Utility Installation | \$220.00 |
| Underground Utility Installation | \$220.00 |
| Utility Service Connection | \$138.00 |
| Sanitary, Water Main or Storm Connection | \$220.00 |
| Open Cut Road Crossings** | \$275.00 |
| Bore Road Crossings** | \$165.00 |
| Ditch Enclosure & Ditch Cleanout (grading and drainage)** | \$110.00 |
| Vegetation Removal/Trimming (Proof of Insurance Required) | \$0.00 |

| Annual Blanket Permits | Amount |
|-------------------------------|---------------|
| Municipality | \$0.00 |
| Public Utility* | \$275.00 |
| Surveying & Geotechnical | \$55.00 |
| Contractor | \$275.00 |

*Utility Company crews, as well as, Utility Company Sub-Contractors must apply for a Yearly Blanket Permit. Utility Company Sub-Contractor's cannot operate under the Utility Companies Yearly Blanket Permit. The Contractor shall provide Proof of Insurance per the requirements in the Boards' **"Revised Permit Rules, Standards and Specification for Work within the Right-Of-Way, Overhead and Underground Construction and Driveways"**.

**5% of the construction cost or a minimum of \$5,000 performance bond (whichever is larger), cash bond is acceptable as well.

Bonds may be held by the Board for a period of 1 year or more depending on the nature of the permitted activity.

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| Special Use Permits/Miscellaneous | Amount |
|---|--|
| Road Closure/Parade (includes block parties), requires \$1,000,000 insurance liability policy | \$40.00 |
| Banner/Decorations | \$40.00 |
| Monitoring Well | \$40.00 |
| Surveying | \$40.00 |
| Road abandonment petition with signatures of all owners of record and abutting occupants | \$300.00 |
| Road abandonment petition, all other cases | \$500.00 |
| Non-Compliance Fee | 3 Times Fee |
| <u>^{1&2} Cable and Fiber Communication Service Provider (C&F)</u> | <u>\$300/Each or \$1,000/Project</u> |
| <u>Cable and Fiber Communication Service Provider, Annual Fee</u> | <u>\$300/Year</u> |
| <u>Construction Inspection Testing, if Required by Engineer</u> | <u>Actual Cost</u> |

¹ Security/Right-of-way bond in the amount of \$20,000 is required for the permitted work

² Insurance coverage is required with liabilities coverage of \$2,000,000/occurrence for property damage and \$2,000,000 per occurrence for bodily injury in perpetuity

| Plan Review and Field Inspection | Amount |
|---|---------------|
| Commercial Driveway/Private Road Site Plan Review | \$500.00 |
| Traffic Impact Study Review (minimum \$200.00) | Actual Cost |

Act 212, Public Acts of 1980 (MCLA 224.196) and Section 5 of Michigan Public Act 200 of 1969 (Driveway Act), MCL 247.325, establishes the right of Road Commissions to require permits and to charge fees to recoup costs actually incurred. Therefore, the above schedule is not meant to be inclusive in recouping costs or scope of fees covered and may be increased to cover actual costs incurred.