

WEDNESDAY, DECEMBER 21, 2016

ROAD

REGULAR MEETING

The regular meeting of the Bay County Road Commission, Road Department, was called to order at 9:00 a.m., at 2600 E. Beaver Road, by the Chairman, Richard Gromaski.

Roll Call: Richard Gromaski, Edward Rivet & Michael Rivard

Also present were: Road Commission Representatives: Jim Lillo, Engineer-Manager; Cory Wale, Assistant Engineer; Tom Kramer, General Superintendent; Dept. of Water & Sewer Representatives: Thomas Paige, Director; Ed Klopf, WWTP Superintendent, and Jim Marter, Assistant Director; Supervisors – Glenn Rowley, Bangor; Steve Gray, Beaver; Steve Wisniewski, Hampton; Dennis Bragiel, Kawkawlin; David Schabel, Merritt; Kenneth Malkin, Monitor; and Paul Wasek, Williams; Mel McNally, Kawkawlin Trustee; and Danean Wright, Clerk of the Board.

The Pledge of Allegiance was recited.

Commissioner Gromaski moved to approve the minutes of the December 7, 2016 meeting. Motion was adopted on a roll call vote:

Yeas: Rivet, Rivard & Gromaski

PUBLIC INPUT – NONE

Commissioner Gromaski moved to adopt the MDOT Annual Permit Performance Resolution. Motion was adopted on a roll call vote:

Yeas: Rivet, Rivard & Gromaski

Commissioner Rivet moved, upon recommendation of Engineer Manager, James C. Lillo, PE, to approve the following resolution:

WHEREAS: The Bay County Road Commission is the ACT 51 Agency responsible for maintaining Wilshire Road between Jones Road and Knight Road, located on the border of Merritt Township, Bay County, Michigan and Blumfield Township, Saginaw County, Michigan; And

WHEREAS: The Saginaw County Road Commission is the ACT 51 Agency responsible for maintaining Venoy Road between Crane Road and the Bay County Line, located in Kochville Township, Saginaw County, Michigan; And

WHEREAS: The Michigan Department of Transportation removed the Crane Road Bridge over I-75, and constructed a cul-de-sac on Venoy Road at its previous intersection with Crane Road; And

WHEREAS: The Saginaw County Road Commission is now required to travel into Bay County to access Venoy Road for maintenance, which results in an increased travel time to perform maintenance activities.

NOW, THEREFORE, BE IT RESOLVED that the Saginaw County Road Commission agrees to perform winter maintenance along Wilshire Road between Jones Road and Knight Road in compensation for Bay County Road Commission performing winter maintenance along Venoy Road between the Cul-de-sac and the Bay County Line; And

NOW, THEREFORE, BE IT FURTHER RESOLVED that this agreement only applies to winter maintenance activities.

Motion was adopted on a roll call vote:

Yeas: Rivard, Gromaski & Rivet

Commissioner Rivard moved to approve and sign the Letter of Agreement with Local #1096 to amend the current BCRC contract with regard to healthcare contributions for 2017. Full Board is authorized to sign. Motion was adopted on a roll call vote:

Yeas: Gromaski, Rivet & Rivard

Commissioner Rivet moved to write off 3 uncollected accounts receivable from 2015/2016 in the amount of \$1,036.17 and submit to a collections agency. Motion was adopted on a roll call vote:

Yeas: Rivard, Gromaski & Rivet

Commissioner Rivet moved to approve the 2016 Final Budget and Adjustments as presented:

Yeas: Rivard, Gromaski & Rivet

Commissioner Gromaski moved to approve the 2017 budget. Motion was adopted on a roll call vote:

Yeas: Rivet, Rivard & Gromaski

Account Description	Current Budget 01/01/2016	Budget Adjustments	Final Budget 12/31/2016
<b>REVENUES:</b>			
MOTOR TRANSPORTATION FUND	\$ 7,906,205	\$ 77,967	\$ 7,984,172
STATE OTHER	1,420,737	(1,248,117)	363,830
STATE - ADDITIONAL REVENUE	624,000	(1,509)	622,491
FEDERAL AID	1,567,599	(489,007)	1,078,592
STATE TRUNKLINE SYSTEM	1,758,869	(88,987)	1,669,882
LOCALLY RAISED	2,160,000	(85,000)	2,075,000
INTEREST EARNED	41,706	9,361	51,067
GAIN/LOSS ON EQUIP. DISPOSAL	25,000	10,708	35,708
MISCELLANEOUS REVENUE	87,221	3,523	90,744
<b>TOTAL REVENUES</b>	<b>\$15,591,337</b>	<b>\$ (1,811,061)</b>	<b>\$13,971,486</b>
<b>EXPENDITURES:</b>			
CONSTRUCTION	\$ -	\$ 191,703	\$ 191,703
HEAVY MAINTENANCE	5,393,717	(3,146,906)	2,246,811
STRUCTURES & BRIDGES	1,962,525	(744,114)	1,218,411
ROUTINE MAINTENANCE	3,164,065	2,595,453	5,759,518
TRAFFIC SERVICES	459,100	123,619	582,719
SNOW & ICE CONTROL	1,006,835	92,588	1,099,423
STATE TRUNKLINE SYSTEM	1,758,869	(88,987)	1,669,882

EQUIPMENT EXPENSE-NET	382,638	(649,095)	(266,457)
CAPITAL OUTLAY-NET ROAD	208,000	21,653	229,653
<b>OTHER EXPENDITURES:</b>			
ADMINISTRATIVE	1,038,727	181,627	1,220,354
INTEREST/ACCOUNTS REC INVOICES	320,000	(53,000)	267,000
OTHER - DEBT SERVICE	59,161	-	59,161
<b>TOTAL EXPENDITURES</b>	<b>\$15,753,637</b>	<b>\$ (1,475,459)</b>	<b>\$14,278,178</b>
<b>NET INCREASE (DECREASE)</b>	<b>\$ (162,300)</b>	<b>\$ (335,602)</b>	<b>\$ (306,692)</b>
<b>BEGINNING FUND BALANCE</b>	<b>\$ 5,603,459</b>	<b>-</b>	<b>\$ 5,603,459</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 5,441,159</b>	<b>-</b>	<b>\$ 5,296,767</b>

	ACTUAL YEAR 12/31/2015	BUDGET CURRENT YEAR 12/31/2016	RECOMMENDED BUDGET 2017
<b>REVENUES:</b>			
MOTOR TRANSPORTATION FUND	\$ 7,934,495	\$ 7,984,172	\$ 10,107,217
STATE OTHER	64,033	172,620	1,022,067
STATE - ADDITIONAL REVENUE	969,055	622,491	-
FEDERAL AID	2,134,645	1,078,592	2,008,093
STATE TRUNKLINE SYSTEM	1,617,421	1,669,882	1,663,213
STATE AUDIT ADJUSTMENT	-	191,210	-
LOCAL SOURCES	2,105,451	2,075,000	2,075,000
INTEREST EARNED	(6,543)	51,067	53,000
PERMIT FEES	57,866	60,759	61,000
GAIN/LOSS ON EQUIP. DISPOSAL	5,000	35,708	20,000
SALVAGE SALES-ROAD	3,004	1,851	1,888
PROPERTY RENTALS-ROAD	22,182	6,638	6,638
REFUNDS AND REBATES	7,845	21,496	16,850
MISCELLANEOUS REVENUE	70,694	29,985	25,376
<b>TOTAL REVENUES</b>	<b>\$ 14,952,117</b>	<b>\$ 13,971,486</b>	<b>\$ 17,034,966</b>
<b>EXPENDITURES:</b>			
CONSTRUCTION	\$ 2,206,860	\$ 191,703	\$ -
HEAVY MAINTENANCE	3,438,830	2,246,811	7,841,902
STRUCTURES & BRIDGES	408,199	1,218,411	192,221
ROUTINE MAINTENANCE	3,397,219	5,759,518	3,767,320
TRAFFIC SERVICES	457,549	582,719	501,810
SNOW & ICE CONTROL	1,152,824	1,099,423	1,214,693
STATE TRUNKLINE SYSTEM	1,649,057	1,669,882	1,663,213
EQUIPMENT EXPENSE-NET	(51,612)	(266,457)	(231,298)
CAPITAL OUTLAY-NET ROAD	(152,632)	229,653	467,325
ADMINISTRATIVE	1,246,043	1,220,354	1,219,832
DEBT SERVICE	59,161	59,161	-
INTEREST/ A/R INVOICING	338,903	267,000	297,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 14,150,401</b>	<b>\$ 14,278,178</b>	<b>\$ 16,934,018</b>
<b>NET INCREASE (DECREASE)</b>	<b>\$ 801,716</b>	<b>\$ (306,692)</b>	<b>\$ 100,948</b>
<b>BEGINNING FUND BALANCE</b>	<b>\$ 4,801,743</b>	<b>\$ 5,603,459</b>	<b>\$ 5,296,767</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 5,603,459</b>	<b>\$ 5,296,767</b>	<b>\$ 5,397,715</b>

Commissioner Gromaski moved to approve payroll for the period of 11/26/16 through 12/9/16 in the amount of \$116,084.00. Motion was adopted on a roll call vote:

Yeas: Rivet, Rivard & Gromaski

Commissioner Rivet moved to approve bills in the amount of \$391,334.85. Motion was adopted on a roll call vote:

Yeas: Rivard, Gromaski & Rivet

Commissioner Rivard moved to approve permits 16-289, 301, 307, 314, 316, 323, 326, 328-329, 332-336. Motion was adopted on a roll call vote:

Yeas: Gromaski, Rivet & Rivard

Engineer-Manager's Report – OT Report – Credit Card Report

General Superintendent's Report – Addressed the snow blowing and drifting

Commissioner Gromaski moved to receive Engineer-Manager & General Superintendent's Report. Motion was adopted on a roll call vote:

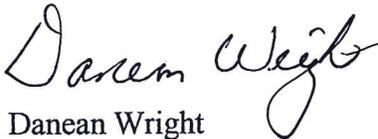
Yeas: Rivet, Rivard & Gromaski

PUBLIC INPUT – NONE

There being no further business before the Board, Commissioner Rivard moved to adjourn the meeting until Wednesday, January 4, 2017 at 9:00 a.m. Motion was adopted on a roll call vote at 9:59 a.m.:

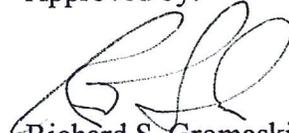
Yeas: Gromaski, Rivet & Rivard

Respectfully Submitted by:



Danean Wright  
Clerk of the Board

Approved by:



Richard S. Gromaski  
Chairman of the Board